John Fitzpatrick Steelworkers Housing Co-operative Inc.

Welcome to John Fitzpatrick Steelworkers Housing Co-operative!

Thank you for applying for membership here at our housing co-op.

Please ensure that you complete all areas of the application form. It is very important that you clearly print all information. Once you have completed and signed your application form, please return the forms to the Co-op office. The office is located on the main floor at 105 Weldrick Rd. East. Buzz in at #1111.

Please include copies of the following documents with your application:

1. Proof of citizenship status for each person named on the application.
2. Proof of income for each person named on the application.
3. Photo ID of each person named on the application.
4. $25 credit check fee per applicant to be paid by debit (debit machine located in office).

Once we review your completed application with the proper documentation, the co-op office staff will complete a credit check and reference check. Once your application has been verified and processed, an interview will be scheduled with the Membership Committee. Following your interview a recommendation will be made to the Board of Directors. If membership is approved by the Board, you will be put on a waiting list for the appropriate unit that you are interested in. When a unit becomes available, the co-op office will contact the applicant next on the waiting list. You will be contacted by telephone to be offered the unit. Please inform the co-op office of any contact information changes. If you do not understand the application process, please find proper assistance.

The co-op does have the right to decline applicants due to poor landlord or credit references, fraudulent applications and not meeting the requirements of co-operative living.

All subsidized (Rent Geared to Income) applications are processed through York Region Housing Access Centre so please contact them directly at 1.877.464.9675.

Best regards,
John Fitzpatrick Management Co-Op Office

105 Weldrick Road East, Richmond Hill, Ontario L4C 9Y9
Phone: 905-508-6640 Fax: 905-508-6641

John Fitzpatrick Steelworkers Housing Co-operative Inc.

Current Market Housing Charges

Unit Type	Monthly Housing Charge	Size
1 Bedroom Apartment	$ 959.00	520 SQ. FT.
2 Bedroom Apartment	$ 1,092.00	650 SQ. FT.
3 Bedroom Apartment	$ 1,278.00	900 SQ. FT.
2 Bedroom Townhouse	$ 1,184.00	947 SQ. FT.
3 Bedroom Townhouse	$ 1,363.00	1,238 SQ. FT.
4 Bedroom Townhouse	$ 1,488.00	1,432 SQ. FT.

Notes:

1. As of June 25, 2018 John Fitzpatrick Co-op passed a Smoke-Free By-law.
2. Housing charges are due at 12 p.m. on the first business day of each month – or earlier.
3. Monthly housing charges include $7.00 sector support.
4. Monthly housing charges for apartments do not include parking.
5. Monthly housing charges for apartments include heating, hydro and water.
6. Monthly housing charges for townhouses include do not include gas and hydro.
7. Methods of payment for housing charges is pre-authorized debit, money order, debit or cheque. No cash.

Other Additional Fees (when applicable):

Aboveground $30.00/month
Underground $40.00/month
Member deposit: $200.00 (due prior to move-in)
Membership fee: $20.00 per applicant (due prior to move-in)
Late Fees $25.00
NSF Fees $20.00

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7/3/2018

John Fitzpatrick Steelworkers Housing Co-operative Inc.

(905) 508-6640

APPLICATION FOR MEMBERSHIP

Applicant Information:
Each adult 16 years and older who will live in your unit **MUST** complete an application

1. Applicant's Name: _____ Birth Date (yyyy/mm/dd): |____|____|____|
   SIN - |_____|_____|_____| Email: _____
   Telephone Number: Home: (____) _____ - _____ Work: (____) _____ - _____

2. Name of co-Applicant: _____ Birth Date (yyyy/mm/dd): |____|____|____|
   SIN - |_____|_____|_____| Email: _____
   Telephone Number: Home: (____) _____ - _____ Work: (____) _____ - _____

3. Present Address: _____ Postal Code: _____
   Street name and number City Province

4. **Children** in your family unit under 18 years old:

NAME	Date of Birth YYYY/MM/DD	Gender M / F	NAME	Date of Birth YYYY/MM/DD	Gender M / F

5. **Pet By-Law**
   The co-op has a pet by-law that allows maximum two (2) cats per unit in the apartment building and two (2) adult pets in the townhouses of which one (1) can be a dog. (No Dogs in the Apartment Buildings)

Type of Pet	Gender – M/F	Spayed/neutered date

John Fitzpatrick Steelworkers Housing Co-operative Inc.

6. Family Vehicle Information: All vehicles must be in working order, licensed and registered with the office.

Year	Make	Model	Colour	Sticker month	License Plate

7. What unit size are you applying for? 1 Bedroom ☐ 2 Bedroom ☐ 3 Bedroom ☐ 4 Bedroom

8. Are you applying for an Apartment or Townhouse? _____

9. How did you hear about John Fitzpatrick Co-op? ☐ Advertisement ☐ Co-op Website ☐ Friend/Co-op Member: _____ ☐ Other: _____

EMPLOYMENT INFORMATION

1. Occupation of Applicant: _____ 2. Occupation of co-Applicant: _____
   Company Name: _____ Company Name: _____
   Company Address: _____ Company Address: _____
   Tel: (___) ____-____ Gross Mo Income: $_____ Tel: (___) ___-____ Gross Mo Income: $_____
   Employer/Contact Name: _____ Employer/Contact Name: _____

PAST AND PRESENT RESIDENTS

1. **Present Address:** _____ City: _____ Postal Code: _____
   Present Landlord: _____ Telephone #: _____
   I have lived here since: _____
   Present Rent ☐ $_____plus utilities per month or ☐ $ _____utilities included

2. **Previous Address:** _____City: _____Postal Code: _____
   Previous Landlord: _____ Telephone #: _____
   I lived there from: _____ to _____
   Present Rent ☐ $_____ plus utilities per month or ☐ $ _____ utilities included

3. Have you ever lived at a Co-op? ☐Yes ☐No If yes, what was it called: _____

4. Did you move out of any rental place where you had money owing the landlord whom you did not repay? ☐Yes ☐No If yes, explain:
   _____

MOVING IN DATE:

When would you be interested in moving in? _____

John Fitzpatrick Steelworkers Housing Co-operative Inc.

WHAT IS YOUR STATUS IN CANADA?

☐ a Canadian Citizen
☐ a Landed Immigrant
☐ a valid Refugee Claimant
☐ a visitor on a VISA
☐ I have permission to live in Canada

According to our By-Laws, you as a member are expected to attend general membership meetings each year and participate in the democratic functioning of the co-operative. You are also required to co-operate and live peacefully with other members; be financially responsible, and contribute to the health and development of the Co-op in a positive way.

Do you understand this as a requirement of membership in the Co-op and agree to fulfill this obligation?

☐ Yes ☐ No

John Fitzpatrick Steelworkers Housing Co-operative passed a Smoke Free By-law effective June 25, 2018.Members, residents and their guests are prohibited from smoking in the units and anywhere on the property. Cannabis and cannabis products are not permitted to be lit, inhaled, exhaled or grown in units or on the property. Edible cannabis products are not permitted to be cooked in units or anywhere on the property. Smoking of tobacco products are only permitted on balconies, front porches and backyards.

Do you understand and agree to comply with this Smoke-Free requirement? ☐ Yes ☐ No

Will you learn, live by, and respect the By-Laws of John Fitzpatrick Steelworkers Co-op and participate fully in the development of the co-operative community? ☐ Yes ☐ No

DECLARATION

I, the undersigned, hereby apply for membership and occupancy rights in the John Fitzpatrick Steelworkers Housing Co-operative Inc.

I understand a non-refundable application fee of $25.00 per applicant is payable to the Co-operative by debit or money order with this application.

I understand that membership and occupancy rights begin on the first day of occupancy in the Co-op as indicated by a signed Occupancy Agreement with the Co-operative.

I declare that the information given on this application is full and correct to the best of my ability, and that it will be used to assist the Co-operative in the establishment of my credit worthiness and good reference.

_____ _____

Signature of Applicant Signature of Co-Applicant

_____ _____

Date Date

105 Weldrick Road East, Richmond Hill, Ontario L4C 9Y9
Phone: 905-508-6640 Fax: 905-508-6641

John Fitzpatrick Steelworkers Housing Co-operative Inc.

Signatures

We are applying to be members of John Fitzpatrick Steelworkers Housing Co-operative Inc.

We understand that, if the co-op accepts us for membership and offers us a unit, we must pay a one-time membership fee of twenty dollars ($20.00) per member.

We declare that all the information in this application is correct. We give the co-op permission to verify any or all of this information, and to do a landlord check and a credit check.

We understand that John Fitzpatrick Steelworkers Housing Co-operative Inc. will use the information to

- contact us about this application
- determine our eligibility for housing and membership in the co-op.

We understand that the information in this form and other information about us will only be disclosed to the board of directors, committees, staff, consultants and regulators of the Co-op on a need-to-know basis. We understand that the Co-op will destroy personal information about us that it no longer needs, subject to government requirements.

Signatures of all household members over 16 years of age:

Print name	Signature	Date
Print name	Signature	Date
Print name	Signature	Date
Print name	Signature	Date
Print name	Signature	Date

SCHEDULE "A"
Residential Rental Application Privacy Consent Form

*(For one or two co-tenancy applicants otherwise complete a separate application)**

*Definitions: Information***

The word **"Information"** means credit information, personal information, and information about the services you use that are provided by **the Landlord as listed in this rental application** and information relating to your tenancy at **the Premises applied for in this rental application** including information regarding the duration of your tenancy, monthly rent, emergency contacts and any matters relating to your lease/tenancy agreement, including misrepresentations relating to, defaults under and/or breaches of your lease/tenancy agreement or any other matter experienced by The Landlord.

"Credit Information" means information about you, including your name, age, date of birth, occupation, place of residence, previous places of residence, occupancy length, marital status, co-occupant's/spouse's/same-sex partner's name and age, number of dependants, particulars of education or professional qualifications, field of employment, places of employment, previous places of employment, employment durations, estimated income, paying habits, outstanding debt obligations, cost of living obligations, involvement in bankruptcy proceedings or landlord and tenant disputes, assets, and banking information (including account and credit card information).

"Personal Information" means information about you other than credit information that is relevant to your suitability as a tenant, including information gathered from references (provided by you to The Landlord) concerning your character, reputation, physical or personal characteristics or mode of living or about any other matter or experience concerning you that is relevant to your suitability as a tenant.

Collection, Use and Disclosure of Information:

In consideration for **the Landlord** accepting you as a tenant and entering into a lease/tenancy agreement with you, you expressly consent to and authorize the following:

1. **The Landlord** may obtain Information about you through a tenancy and/or credit report conducted by ***Rent Check Credit Bureau*** and as permitted or required by law. You expressly authorize ***Rent Check Credit Bureau*** to provide Credit Information regarding you to **The Landlord**.
2. **The Landlord** may use Information about you to determine your suitability as a tenant and as permitted or required by law.
3. **The Landlord** may disclose Credit Information about you to ***Rent Check Credit Bureau***, as permitted or required by law, for inclusion within a database of rent-roll information and within a tenancy file on you, for purposes of:
   - tenant reporting and credit reporting in accordance with provincial credit and consumer reporting acts;
   - establishing a credit history and or rental history;
   - maintaining aggregate statistical data for purposes of tenancy and credit scoring; and
   - supporting the credit approval process in accordance with governing legislation.
4. You expressly authorize ***Rent Check Credit Bureau*** to retain positive Credit Information regarding you for the purposes outlined in section 3 above, for up to 20 (twenty) years. Negative Credit Information shall be maintained on record in accordance with provincial credit and consumer reporting acts.
5. You agree that all statements on this Residential Rental Application are true and you expressly authorize all references given to release information about you to **the Landlord** for verification subject to sections 1 to 5.

Please provide your consent by checking the following box and signing in the appropriate space below:

☐ **Yes, I have read and agree to the collection, use and disclosure of Information as outlined above.**

I have read, understood and voluntarily agree to the terms and conditions outlined above.

_____ X
Applicant's Signature

_____ X
Print Name

_____ X
Date (yyyy / mm / dd)

☐ **Yes, I have read and agree to the collection, use and disclosure of Information as outlined above.**

I have read, understood and voluntarily agree to the terms and conditions outlined above

_____ X
Co-Applicant's Signature

_____ X
Print Name

_____ X
Date (yyyy / mm / dd)

***Signature space is provided for applicant and co-applicant however Rent Check suggests that if more than 2 applicants that the landlord provides additional tenancy applicants with a separate copy of this Residential Rental Application for completion.**

****DISCLAIMER: Rent Check does not represent, warrant or guarantee that this Consent Statement will be valid or enforceable in all circumstances or for every landlord. Each individual landlord should modify the language of this Consent Statement to suit their individual circumstances, and should obtain legal advice regarding the appropriate consent to be obtained from their prospective tenants.**